

2024 Waterdown Farmers' Market Artisan Application

We're pleased to announce Waterdown Farmers' Market 2024 vendor rates will remain at 2023 levels.

Retaining and attracting new farmers as well as a variety of prepared food vendors and a rotating roster of artisans remains key to our ability to host a lively, vibrant and diversified market, focused on farm values.

2024 DETAILS:

Location:

The Front Parking Lot of the Royal Canadian Legion - Waterdown Branch; 79 Hamilton St. N., Waterdown ON, LOR 2H0

Hours of Operation:

8 AM to 1 PM
May 25th to October 19th, 2024
22 Market Saturdays total

farmersmarket@waterdownvillage.ca
www.waterdownfarmersmarket.ca

***** Applications MUST BE in before Friday, March 1, 2024 to be considered in first round o acceptances *****

Applications for subsequent rounds of acceptances will be considered based on capacity and category ratios.

We accept applications all season long, with mid-season acceptances also based on capacity and category ratios.

Do not hesitate to reach out with questions about this application or about our market in general at farmersmarket@waterdownvillage.ca

Please review the 2024 Waterdown Farmers' Market Policies prior to submitting your application. Available at <https://waterdownfarmersmarket.ca/policiesandapplication.html>

** Indicates required question*

1. **Email ***

2. **How did you hear about our Farmers' Market? (If you were referred by another vendor, please indicate them in the 'other' selection field.)**

Mark only one oval.

I am a returning vendor

Social media

Print ad

Word of mouth

As a market customer

Other: _____

3. **Business Name ***

4. **Owner Name (First & Last) ***

5. Stall Sitter Names (plus email + phone)

6. Main Contact Phone Number you can be reached at *

7. Business Street Address *

8. City, Province *

9. Postal Code *

10. Location where items for sale are produced if different from above

11. Website

12. **Facebook**

13. **Instagram**

14. **Emergency Contact Name and Phone Number ***

15. **Which other markets do you sell at (if any)?**

Liability Insurance

16. **Vendors must have liability insurance for their business to be able to stand at market. Please list your insurance information and include a copy of an insurance certificate naming Board of Management for the Waterdown BIA (21 Main St N, PO Box 954, Waterdown, ON L0R 2H0) and Royal Canadian Legion B 551 (79 Hamilton St, N, Waterdown, ON L0R 2H0) as additional insured. This can be uploaded here or emailed to farmersmarket@waterdownvillage.ca**

Files submitted:

17. **Name of Insurer:**

18. **Policy #**

Don't Have Insurance?

Farmers' Markets Ontario has a membership program for vendors. One of the benefits is specific preferred rate short-term insurance to be able to operate at Farmers' Markets:

[FMO Vendor Insurance Program](#)

[PAL Insurance](#) is a Canadian insurance broker specializing in event insurance and offers reasonable insurance rates for occasional event vendors.

Registration / License #s, Business Description, Products for Sale

19. **Please provide registration/license #s applicable to your business.**

20. **List ALL products you wish to sell at the market. Please be very specific as products not listed here will not be permitted on your stand. The market will work to protect the interest of all vendors by not over-saturating any one product category. NOTE - on occasion, some products on your list may be denied if common to too many vendors. Please also list the materials used and their origin.**

21. **How do your business practices complement our Farmers' Market's values? (e.g. sustainability, locally sourced material, environmentally friendly, etc.)**

22. **What is unique about your products?**

23. **In further detail, please describe business practices, and your story. (May be used for vendor profile on website /newsletter / social media)**

24. **If possible, please provide some photography of your products.**

Files submitted:

2024 Fees, Dates, Payment

2024 Fee Schedule

25. **Please indicate the duration you are applying for**

(NOTE: Full season and half season spots for artisans may be limited pending capacity issues. We will notify you if requested dates are unavailable and work with you to accommodate alternative arrangements).

Tick all that apply.

- Full Season (\$31/day+HST)
- Half Season (\$37.50/day+HST)
- Occasional (\$44/day+HST)

Calculate your payment here:

1. Please **submit annual registration fee** of \$25 + 13% HST (non-refundable) - **Cheque total \$28.25** at time of application.

2. Payment (by cheque or cash) for full stall fees is due to the BIA office upon acceptance for the 2024 season and must be received within 7 days of acceptance to confirm your spot.

PLEASE NOTE: We cannot accept e-transfers. DO NOT MAIL CASH! Cheques can be mailed or delivered in person to the Waterdown Village BIA Office. 20 Main St N. Unit #2 PO Box 954, Waterdown, ON L0R 2H0

IMPORTANT - Please ensure cheques are to be made out to **'WATERDOWN BIA'**

Select one of the 3 options below to calculate your Stall Fee cheque total:

26. **Option 1: I am registering as a Full Season Vendor (22 weeks May 25 - Oct 19 2023)**

Full Season Rate: \$31/day + HST

Tick all that apply.

- Single Stall \$682.00 + HST = \$770.66
- Double Stall \$1,364.00 + HST = \$1,541.32
- Hydro (if required) \$3/wk = \$66 + HST = \$74.58

27. **Total Full Season Vendor Fee (stall fee + hydro if required):**

28. Option 2: I am registering as a Half Season Vendor (11 weeks)**Half Season Rate: \$37.50/day + HST**

Tick all that apply.

- Single Stall \$412.50 + HST = \$466.13
- Double Stall \$825.00 + HST = \$932.25
- Hydro (if required) \$3/wk = \$33 + HST = \$37.29

**29. Total Half Season Vendor Fee
(stall fee + hydro if required):**

30. As a half season vendor, please select how you would like to split the season

**Dates other than options below must be arranged with market management -
farmersmarket@waterdownvillage.ca**

Mark only one oval.

- Front Half: May 27 - Aug 5th (11 dates)
- Back Half: Aug 5th - Oct 14th (11 dates)

31. Option 3: I am registering as an Occasional Vendor**Occasional Rate: \$44/day + HST**

Tick all that apply.

- Single Stall \$44 + HST = \$49.72 per week
- Double Stall \$88 + HST = \$99.44 per week
- Hydro (if required) \$3 + HST = \$3.39 per week

32. Total Occasional Vendor Fee:**(daily stall fee + daily hydro if required) x (# of days you plan to attend):**

33. For Occasional Vendors ONLY, please indicate the dates you would like to attend:*Tick all that apply.*

- May 25
- June 1
- June 8
- June 15
- June 22
- June 29
- July 6
- July 13
- July 20
- July 27
- August 3
- August 10
- August 17
- August 24
- August 31
- September 7
- September 14
- September 21
- September 28
- October 5
- October 12
- October 19

Additional Information

34. **Do you require a vehicle at your stall? (Please note: Due to the layout of the market we cannot guarantee space for vehicles at every stall)**

Mark only one oval.

- Yes - critical to be able to operate
- Preferred
- No

35. **If "Yes" - What size is your vehicle?**

36. **Will you be sharing your stall? ***

Mark only one oval.

- Yes
- No

37. **If "Yes" - Name of Partner:**

38. **If you require electricity, what wattage / amps do you need?**

Please make all cheques payable to: 'WATERDOWN BIA'

(No post-dated Registration Fees)

All vendors must pay ALL fees before being able to stand at the market

Please mail cheques to:

Waterdown BIA
P.O. Box 954, Unit 2, 20 Main St N.
Waterdown, ON L0R 2H0

39. Application Checklist: Help us expedite the application process by ensuring all required information / documents are included with your submission.

Tick all that apply.

- Have you filled in all information boxes that pertain to you?
- Have you attached a certificate of insurance?
- For any processed food items - have you attached inspection pass documentation for commercial / farm kitchen?
- If it is not your own commercial kitchen, have you attached a letter from the kitchen owner confirming your items are prepared at this location?
- For half season, or occasional vendor applications - have you indicated your preferred dates for participation?
- Have you mailed your registration fee of \$28.25 (dated now)?
- I am missing some items from above, and will upload/mail/email them as soon as possible.

By submitting this application you acknowledge you have read and agree to abide by the [2024 Waterdown Farmers' Market Policies](#).

By submitting this application you acknowledge you have read and agree to abide by the [2024 Waterdown Farmers' Market Code of Conduct](#).

You also authorize your name(s) to be printed on the Waterdown Farmers' Market Vendor list, website and other electronic media (once accepted). Furthermore, you authorize the use of any images of you pursuing Waterdown Farmers' Market activities in any promotional material.

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